



**Arizona Supreme Court
Defensive Driving School Fee Notification Form
Effective Date: October 1, 2021**

School Number: _____ School Name: _____

Business Address: _____

Main Phone Number: _____ Fax: _____

Contact, Phone Number & Email: _____

Alternate Contact, Phone Number & Email: _____

IMPORTANT

This fee is the amount the school receives from a student, NOT the total cost for a student to attend or complete a defensive driving course.

To ensure compliance with ACJA §7-205(F)(5)(k), and (l), a school will need to list all fees that may be charged as part of the school fee, including credit card or merchant processing fees. This will include any variance in school fee based on the citing municipality. An example would be charging a \$25.00 fee for Tempe, Phoenix and Peoria and \$35.00 for all other courts.

If a school has both classroom and online modalities, the school fees must be listed for both modalities. If there are any other fee variances in your pricing (i.e. processing, credit card, etc.) these need to be listed on this form, and must be listed on the opening page of the school's website, as it is defined as part of the total school fee by code. Please use the second page of this form for School Fee Listing.

As of October 1, 2021, schools that list or provide students a fee that does not comport with this form, will be removed from the program's website and toll free phone line, and will remain off both pending compliance. A school that continues to be in non-compliance will face disciplinary action.

MUST BE RECEIVED BY SEPTEMBER 1, 2021 @ 5:00pm

Remit to: Certification and Licensing Division
Attn: Chris DeWitt
1501 W. Washington, Suite 104
Phoenix, AZ 85007



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School Fee (without additional fees listed below)

Classroom \$ _____ (if not offered, enter n/a)

Online \$ _____ (if not offered, enter n/a)

School Fee Variations Based on Citing Municipality (NOT Diversion Fees)

Court Code	Fee

Court Code	Fee

Additional Fees Charged (Processing fees, etc)

Designated Principal's Authorization

Signature: _____

Date: _____

Printed Name: _____